

The Little Traverse Bay Bands of Odawa Indians
Zoning Board of Appeals Meeting Minutes
7500 Odawa Circle Harbor Springs, MI 49740
September 19, 2019

Call to Order: 5:07 p.m.

Roll Call: Carol Jeffers, Michele Portman-LaCount

Guests: none

Selection of Officers

Motion made by Michele Portman-LaCount and supported by Carol Jeffers to appoint Carol Jeffers as Board Chair.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 – Absent (Position Vacant)

Motion carried.

Discussion

- Vacancy on Board.
- Appointment for Board Vice-Chair tabled until another Board Member is appointed.

Motion made by Carol Jeffers and supported by Michele Portman-LaCount to appoint Michele Portman-LaCount as Board Secretary.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 – Absent (Position Vacant)

Motion carried.

Motion made by Carol Jeffers and supported by Michele Portman-LaCount to adopt the agenda for September 19, 2019 as presented.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 – Absent (Position Vacant)

Motion carried.

Motion made by Carol Jeffers and supported by Michele Portman-LaCount to approve the minutes of December 14, 2017 as presented.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 – Absent (Position Vacant)

Motion carried.

Discussion

- Review of Zoning Statute
- Regulations
- Policy and Procedures
- Forms.

Discussion

- Need adopt rules of procedures for the conduct of their business subject to the approval of the Tribal Chairperson. Would like to include definition of a "quorum present" for electronic participation.
- Need Hearing Procedures.
- Who receives appeals and are they time stamped?
- Definition of "property owner".

6:04 p.m. Public Comment opened: no comments.

6:04 p.m. Public Comment closed.

Next Meeting date to be decided and posted.

The following 2020 Regular Meeting dates will be posted to the LTBB web meetings calendar: April 16, 2020 at 3:00 p.m., September 17, 2020 at 3:00 p.m. All meetings will be in held at 7500 Odawa Circle Harbor springs MI 49740.

6:06 p.m. Motion made by and supported by to adjourn.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 – Absent (Position Vacant)

Motion carried.

These Minutes have been read and approved:



10.14.19

Michele Portman-LaCount, Secretary

Date